

FUNDAMENTALS OF MEDIATION  
With Dr. Clare Fowler - Live Training by Zoom  
Sponsored by Billings Mediation Center  
8-Week Agenda -- Mountain Time

**STATEMENT, 11 hours**

1. Jan 26, Wed: 5-7, Process
2. Jan 29, Sat: 8-11, Write Mediator Statement
3. Feb 2, Wed: 5-8, Prepare for Mediation
4. Feb 5, Sat: 8-9 people can work on their forms and ask Qs, 9-11, Forms

**OPENING, 8 hours**

5. Feb 9, Wed: 5-7, Listening for Entrance
6. Feb 12, Sat: 8-11, Communication Triangle
7. Feb 16, Wed: 5-8, Reframing

**NEGOTIATION, 11 hours**

8. Feb 19, Sat: 8-12, Agenda and Note-taking
- 9, Feb 23, Wed: 5-7, Ethics--watch recording, 2 hours
- 10, Feb 26, Sat: 8-11, Tools and Role Play, discuss ethics
- 11, Mar 2, Wed: 5-7, Escalation--watch recording, 2 hours

**AGREEMENT, 7 hours**

- 12, Mar 5, Sat: 8-11, Designing Exit
- 13, Mar 9, Wed: 5-7, Drafting Agreement
- 14, Mar 10, Thur: 5-7 Agreement Fine-tuning

**RESOLUTION, 3 hours**

- 14, Mar 12, Sat: 8-11, Resolution Strategies and Conclusion

TOTALS HOURS = 40 (34 Live; 4 On-Demand; 3 Ethics)