

*EBPI - Mentor Agreement*

If the Staff Fellow applicant (NAME \_\_\_\_\_) is accepted, I agree to:

1. Guide the Fellow in defining an appropriate question, with measurable outcomes, that is within their ability to effect change over the course of the program.
2. Attend all educational sessions and participate in conference calls.
3. Meet one-on-one with the Fellow for a minimum of one hour per month to facilitate progress of Fellow's project.
4. Agree to review and/or edit all practice documents, surveys, and instruments.
5. Guide the Fellow to utilize the research evidence they have gathered in support of their EBP project (documents, interventions, surveys, or instruments).
6. Guide the Fellow through the various stages of the change process.
7. Support implementation of appropriate changes in practice regarding the clinical/organizational issue the Fellow has identified.
8. Guide the Fellow in communicating with key stakeholders (including but not limited to physicians, unit directors, specialists, other disciplines, etc), with clinical and administrative leaders, and in consultation with the appropriate committees to effect change in the clinical practice issue identified.
9. Support dissemination of scholarly communication (Review and revise draft summaries of the Fellow's work and ensure submission for publication in the facility's newsletter. Review and revise drafts of posters and/or any oral presentations of the completed EBP project).
10. Attend the EBPI Fellowship Graduation ceremony in November.

\_\_\_\_\_  
Mentor (signature)

\_\_\_\_\_  
Mentor Name (please type)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mentor contact phone #

\_\_\_\_\_  
Mentor email