



Consortium for Nursing Excellence San Diego 15th Annual Evidence-Based Practice Institute

**Do you have a clinical or administrative question?
Find the evidence – make a change!
This is your chance to make a difference in clinical
practice.**

Fellow Applicant Information 2022

The EBPI is designed to: bring in a new idea that has been tested by others and is not already a part of practice and/or improve an existing practice based on new evidence.

*It is NOT designed to conduct research on a new idea.

San Diego EBPI Goals include

- Fostering networks for mutual sharing, innovative thinking and creative problem-solving
- Preparing nurses and allied health team members for EBP through building knowledge and skills
- Engaging staff nurses and allied health team members to become active participants in their work environment
- Providing opportunities for professional growth and development

Program Description

The San Diego EBPI consists of an eight (8) day program beginning in May 2022 and culminating with a Graduation Ceremony & EBP Conference in December 2022. Project results are shared at this Graduation Ceremony. Class and project time are supported by your organization. Fellows partner with mentors (advanced practice nurses or other leaders in their own organization) as an essential component to the success of the program. Mentors serve to facilitate the process of conducting an EBP change project and navigating the health system so that the Fellow can successfully complete the project. Mentors assist the Fellow in working collaboratively with other key organizational leaders. Fellows selected for the EBPI will participate in a variety of learning strategies including class sessions incorporating group activities, self-directed learning activities outside of class sessions, and structured mentorship throughout the program.

Expectations of the Fellow

- Attendance (via Zoom) at all 6 class sessions & accountability for independent project workday
- Complete assignments/project work with the guidance of a mentor
- Share findings of EBP project upon completion of the program

Benefits to the Fellow

- The satisfaction of developing solutions to problems and advancing practice
- Networking with other organizations' Fellows and mentors
- CEs for all classes

Requirements for Fellow Applicants

1. Current Resume or CV
2. Completed fellow profile and EBP project questions
3. Copy of at least one article showing evidence supporting your project idea
4. Signed fellow agreement
5. Signed agreement from unit leadership
6. Signed agreement from a mentor

Application deadline is March 10, 2022

Frequently Asked Questions (FAQs) EBPI 2022

Q. What are the dates of the educational classes for the EBPI?

A. The fellowship begins in May 2022 and continues through December 2022. All classes will be held online using Zoom from 8:00 a.m. to 3:30 p.m. Class dates will be on the following Mondays:

CLASS DATES

April 11, 2022 (*mentors only*)

May 9, 2022 (Class 1)

June 13, 2022 (Class 2)

July 11, 2022 (Class 3)

August 8, 2022 (Class 4)

September 12, 2022 (Independent project workday)

October 10, 2022 (Class 5)

November 14, 2022 (Class 6)

December 5, 2022 (*Graduation & EBP Conference*)

Q. Do Fellows need to attend all 6 classes?

A. Yes. Attendance is essential to success in the program. Each class builds a foundation for the next class. There are no "make up" classes scheduled. If a Fellow misses a class, the Fellow is responsible for obtaining all class material, completing required readings, project work, and meeting with his or her mentor to ensure understanding of missed content.

Q. Is there a class fee?

A. Yes, \$200.

Q. How is payment of the class fee handled?

A. Payment/reimbursement is hospital specific. Check with your organization.

Q. When are the applications due?

A. Applications are due by March 10, 2022.

Q. When will Fellows be notified of approval or denial?

A. Applicants will be notified via email by March 31, 2022.

Q. Will overtime be paid for the classroom day?

A. No. The Fellow is required to obtain Director/Manager approval in advance if class attendance will create an overtime rate of pay. Typically, unit leadership works with mentors and fellows to schedule off-duty for class times. Classes and some protected project time are agreed upon by each organization/organizational leadership.

Q. What should I do if there is a deficit of 4-hours of pay for my RN Fellow? (Example: the Fellow normally works three 12-hour shifts per week, but attends the 8-hour class, which includes one hour of time after class with the mentor, in place of one clinical day. The RN is short 4-hours of pay.)

A. Options include:

- 1) Work 4 hours of non-clinical project time
- 2) Supplement hours with Paid Leave (PL)

Q. Will additional non-clinical days be needed for project development and completion?

A. Possibly; additional non-clinical time may be needed each month. Each organization along with the Fellow's unit leadership will negotiate and coordinate this time.

Q. Which cost center will be used for project focused non-clinical time?

A. Check with your organization for cost center/timecard reporting specifics.

Q: Who is responsible for coordinating the schedule “requests” to be out of clinical staffing?

A. The individual Fellow is responsible for submitting the request for educational days and non-clinical project time as per unit standards. The unit leadership will facilitate this process if difficulties arise with scheduling.

Q: Will the “Mentor” (working with a designated Fellow) also need to attend these classes?

A. Yes. All Mentors are required to attend the educational classes. Mentors need to attend to gain a solid understanding of the materials being taught. It is especially important for the mentor to attend the mentor workshop to be introduced to the course and the faculty at the Mentor’s disposal for resourcing and mentoring the Fellow.

Q. What are the core responsibilities of the Mentor?

A. Please review the Mentor Agreement for a comprehensive understanding of the Mentor role. In summary, Mentors are responsible for facilitating the success of the Fellow with the implementation of a unit based EBP project. The Mentor role is critical to the success of this EBP program.